

# APPLICATION FOR EMPLOYMENT

**Riverbend Nursery, LLC**  
**1295 Mt. Elbert Road NW**  
**Riner, VA 24149**  
**(540) 763-3362 / (800) 839-3085 FAX**

We are an equal opportunity employer, dedicated to a policy of non-discrimination on any basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

## PERSONAL INFORMATION

Date: \_\_\_\_\_ Last 4 Digits of Social Security#: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Name: \_\_\_\_\_  
Last First Middle

Present address: \_\_\_\_\_  
Street City State, Zip How Long?

Permanent address: \_\_\_\_\_  
Street City State, Zip

Phone #'s \_\_\_\_\_  
Home # Cell # Alternate Phone #

Email: \_\_\_\_\_

Emergency contact info: Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

**Please check box if you would like Riverbend Nursery to recognize your birthday: Yes [ ] No [ ]**

Are You Over or Under 18 Years Old? Over [ ] under [ ] (Check one)

How were you referred to us? Friend \_\_\_ Employee \_\_\_ Advertisement \_\_\_ Other \_\_\_\_\_

Have you worked for Riverbend before? Yes No If yes, when? From: \_\_\_\_\_ To: \_\_\_\_\_

Can you perform any or all job functions, with or without reasonable accommodation? Yes \_\_\_ No \_\_\_  
If no, please explain. \_\_\_\_\_

Are you able to lift frequently materials weighing up to 50 lbs.? Yes \_\_\_ No \_\_\_  
If no, please explain. \_\_\_\_\_

Are you able to work a minimum of 5 days a week plus some weekends? Yes \_\_\_ No \_\_\_  
If no, please explain. \_\_\_\_\_

## EMPLOYMENT DESIRED

Position: \_\_\_\_\_ Wage desired: \_\_\_\_\_ Date you can start: \_\_\_\_\_

Full, part time or temporary? \_\_\_\_\_ If part time, what days & hours? \_\_\_\_\_

<u>Sun.</u>	<u>Mon.</u>	<u>Tue.</u>	<u>Wed.</u>	<u>Thu.</u>	<u>Fri.</u>	<u>Sat.</u>
-------------	-------------	-------------	-------------	-------------	-------------	-------------

Will you work weekends? Yes \_\_\_ No \_\_\_ Will you work overtime? Yes \_\_\_ No \_\_\_

If presently employed, why do you wish to make a change? \_\_\_\_\_

Does your employer know of your intention to change? Yes \_\_\_ No \_\_\_

May we contact your employer for a reference? Yes \_\_\_ No \_\_\_

If employed by us, will you be employed by another company or self-employed? Yes \_\_\_ No \_\_\_

If yes, please explain. \_\_\_\_\_

**EDUCATIONAL HISTORY:** Please indicate education or training which you believe qualifies you for the position you are seeking.

	Name, City, & State	Did you Graduate? Yes/No	Major Field of Study
High School			
College / Vocational School:			
Other Training/Degrees			
<b>GENERAL</b> -Please list any skills that might be helpful in your employment at Riverbend Nursery:			
_____			
_____			
_____			

**EMPLOYMENT HISTORY** (List last employer first, including U.S. Military Service.)

Company Name Street Address City, State, Zip, Phone#	Month/ Year	Job Title	Salary	Reason for Leaving	Supervisor's Name
	From		Initial		
	To		Final		
	From		Initial		
	To		Final		
	From		Initial		
	To		Final		

**APPLICANT'S CERTIFICATION AND AGREEMENT**

I hereby certify that the information provided in this application is true and correct to the best of my knowledge. I authorize Riverbend Nursery to investigate all statements made in this application and to conduct such background investigation of me as it shall deem appropriate, and I further release from all liability or responsibility all persons, schools, organizations and other entities who supply information concerning my past employment.

I understand that any misstatements or omissions on this application will disqualify me for consideration for employment or if not discovered until after my employment begins, will be grounds for, and may result in, immediate dismissal.

I understand that, if hired, my employment will not be for any definite period. In consideration of my employment, I agree to abide by the rules and regulations and I understand and agree that my employment can be terminated, with or without cause, and with or without notice, at any time.

**If the company hires you, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_